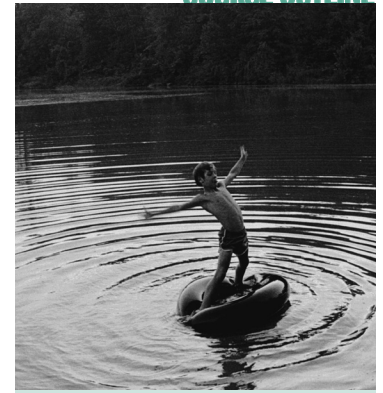# Project Management Professional (PMP)® Exam Preparation

The PMP® Certificate is the most recognized and respected credential in the field of project management. This workshop is dedicated to helping students earn their certificate by preparing them to pass the PMP® exam. It focuses on key concepts in each of the process and knowledge areas, including the recently added professional responsibility section. The course begins with an introduction to the exam and why it exists. Students are then given a practice test, and the facilitator adapts the duration of each section of the course accordingly based on the needs of the workshop participants.

DURATION:
Traditional - 2 days.
Virtual - 16 hours.

CAPACITY: 20 people.

WHO SHOULD ATTEND: those needing to prepare for Project Management Institute's PMP® certification exam to successfully pass the exam. Also, for those that attended any Project Management Certification program in the past and need a "refresher" course before taking the PMP® exam.

PREREQUISITES: substantial experience working in a project- or program-oriented environment.

PDUs: 14 credits.

FEATURES

- A broad base of information for participants who will be taking the PMP® exam.

- Facilitators are PMP® credential holders.

- A copy of the *PMBOK® Guide* for each participant in the workshop.

- Students will leave the workshop with an Exam Test Plan for ensuring their success on the PMP® Exam. Students should anticipate an additional 50-100 hours of study after this workshop to pass the assessment.

DISCOVER HOW TO

- Experience no surprises when they take the exam.

- Gain exposure and awareness of the broad range of project management terms, conditions, and business situation that mirror the scenarios presented on the exam.

- Understand personal baseline knowledge, comfort level, and what areas will require additional study.

- Know the intellectual, physical, and emotional effort required to pass the PMP® Exam.

PM KNOWLEDGE AREAS

Integration Management
Scope Management
Time Management
Cost Management
Quality Management
Human Resource Management
Communications Management
Risk Management
Stakeholder Management
Procurement Management

OUTLINE SUMMARY

The World of PMI
- PMI by the numbers
- Welcome to *PMBOK® Guide*-Land
- Project Management Institute
- Organizational project management
- Organizational influences
- Professional code of conduct

Baseline Practice Test #1
- Setup
- Debrief
- The correct answer
- PMI Context
- Test #1

Knowledge Area Study Plan
- Overview
- The study plan

Study Plan and Test Strategy
- Preparation approach
- Learning styles
- Time management
- Test Strategy
- Formulas

Process Groups
- Review of process groups
- Relating process group to knowledge areas

Knowledge Areas - Group 1
- Project Integration Management

Knowledge Areas - Group 2
- Project Scope Management
- Project Quality Management
- Project Cost Management

Knowledge Areas - Group 3
- Project Time Management
- Project Human Resource Management
- Project Procurement Management

Knowledge Areas - Group 4
- Project Risk Management
- Project Stakeholder Management
- Project Communications Management

Baseline Practice Test #2
- Setup
- Test #2

Knowledge Area Action Plan
- Overview
- The action plan

Considerations

Sys·tem·a′tion®

Get to the Heart of the Matter.®